



## GAELCHOLÁISTE REACHRANN

Bóthar Mhainistir na Gráinsí

Domhnach Míde,

Baile Átha Cliath 13.

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Suíomh Idirlín: [www.gcreachrann.ie](http://www.gcreachrann.ie)

Príomhoide: Máire Ní Ghealbháin M.Sc. B.A. (C.O.)

Príomhoide Tánaisteach: Ciarán Ó Rodaigh M.Bs B.A.Mod (ADO)

### Transition Year Work Experience

Dear Sir / Madam.

Once again, thank you for offering work placement to one of our Transition Year students.

This year we would like to create a list of employers that have been happy to facilitate our students during their work experience. This list could then be used to help those students who are having difficulty finding work experience later this year, or in future years.

It is also hoped that such a list would help strengthen the ties between employers and the school, since we would be co-operating on a continual basis.

Please do not feel that you are obliged to sign up to the list. We understand that some businesses prefer students to contact them directly or facilitate work experience on a case by case basis.

In either event, we would be very grateful if you could complete the form below and return it to the school along with the other forms.

If you have any questions, please do not hesitate to contact me.

Yours faithfully,

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Ciarán Ó Caomhánaigh  
Work Experience Co-ordinator

Please tick as appropriate and return to the school:

I would prefer **NOT** to be included on the list, and that any future students contact us of their own accord.

I would be happy **to be included** on such a list and to be contacted by the school (or student) to arrange a placement in the future.

Details required for inclusion on the list:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nature of \_\_\_\_\_

Business: \_\_\_\_\_

\_\_\_\_\_

Please note that these details will only be used by school authorities for genuine reasons relating to work placement.